

Training

Accredited Training and e-Learning Provider



NDI's **Training** Services

It is NDI's goal to provide the best PNC training experience in the country. To do this we recruit only the best trainers, each with a proven track record and years of experience in training on the PNC.

Our trainers know how the PNC works and what business processes are necessary to use it. Our trainer selection criteria ensures that each trainer has a minimum of five years experience using the PNC and training others.

NDI is a Gold Standard Accredited Training Provider of the Institute of IT Training (IITT). This ensures you receive the highest standard of training. All NDI's trainers are registered with NPIA in line with ACPO policy. Several of our PNC e-learning packages have been approved by NPIA and we can arrange for others to be put through the same approval process.

For those **new** to the PNC family

We can provide the following services:

- ✓ How to get permission to access PNC
- ✓ What PNC facilities best suit your business needs
- ✓ Management of the application process and roll out
- ✓ Identification of qualified staff to use PNC
- ✓ Training of staff to use PNC
- ✓ Management of PNC access and audit responsibilities

Other companies might provide you with PNC access software but NDI goes much further. We will ensure that your staff are properly trained in all aspects of PNC from use to management. We provide ongoing support in those crucial early days and ensure you are able to get best business benefit from PNC facilities.

NDI Prides Itself In Being **First**

- › First to introduce web access to PNC
- › First to introduce a simplified front end to PNC
- › First to offer automated business processes when using PNC
- › First to introduce customer tailored PNC access
- › First to introduce automated audit processes
- › First company to offer complete support in relation to PNC

As well as our innovative PNC access software, NDI can provide you with full business support in relation to the use of PNC. Clients of our PNC services include most of the UK police service and a wide variety of government agencies.

For established PNC users

We can provide the following services:

- › Advice and capability to integrate PNC into other applications
- › Simplification of the use of PNC
- › Alternatives to in-house training
- › Additional support to your own PNC training capability

Our Training **Services**

NDI delivers professional and flexible options to meet your demanding PNC training needs. Complete "Mobile Classrooms" consisting of laptop computers, secure dial connectivity to the PNC, full documentation, and of course, fully qualified trainers, are available to train your staff both on-site or at off-site locations. Courses vary and cover every aspect of PNC use from the most basic to the most advanced requirements and can include the use of hand held devices such as BlackBerrys and PDAs if so required.

Our training is provided in **two** models:

Customised courses, exclusively tailored for a specific customer (either on the customer's premises or off-site). In either case we charge a daily rate for the trainer, plus expenses for up to a maximum of eight students per course.

Open courses (off-site), where students from various organisations attend the same course. These courses will be advertised in our quarterly prospectus update and will be held at regional locations. Cost for attendance is calculated on a per student basis. These may be more cost effective for the customer if only one or two students need to attend.

Our training **customers** include:

- › Access Northern Ireland
- › Essex Police
- › Her Majesty's Courts Service
- › Home Office Departmental Security
- › Immigration and Nationality Services
- › Lancashire Constabulary
- › Leicestershire Constabulary
- › NHS Counter Fraud
- › Royal Military Police
- › West Mercia Constabulary



NDI's Computer-Based Training (CBT) application for PNC users.

e-Learning

A new addition to our training portfolio is a series of e-Learning packages, written by our qualified and experienced PNC trainers. These are ideal where large numbers need to be trained in a short time. Several of our PNC e-learning packages have been approved by NPIA and we can arrange for others to be put through the same approval process. Our e-learning packages are designed to ensure your PNC users are trained only in the things they need to do their job and using the interface they will actually be using. E-Learning packages come with assessment routines and student tracking capabilities. The fastest most efficient way of training PNC!

NDI Technologies: Making Technology Work for Criminal Justice.

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